

## INSTRUCTIONS FOR AUTHORS

***Please note that these instructions must be followed exactly otherwise your paper will run the risk of being excluded from the publications.***

You are required to produce two documents:

- I. ONE page (one side only) abstract of your paper (deadline July 10<sup>th</sup>)
- II. After confirmation of abstract acceptance FOUR page (single sided) short paper (deadline August 10<sup>th</sup>)

### **I. ONE PAGE ABSTRACT (FOR BOOK FORMAT PROCEEDING)**

Please include a summary of your paper on ONE A4 page. Do not include figures or tables but you may include references. The abstract should contain the following information (with no subtitles):

- Brief statement on the rationale of the work
- Brief description of the methodology
- Key results of the study
- Indicate corresponding author details (Affiliation, email and telephone).

Format should be:

1. Page margins should be set to 3cm for the left margin and the rest set to 2.5cm.
2. Title – Times Roman, uppercase, Bold, font size 12, Centred
3. Authors (Initials and family name) with affiliations – Times Roman; italic; centred; font size 12 for authors and size 10 for affiliations. If more than one author then indicate the affiliation numerically e.g. A. N. Other(1), B. N. Other(2) etc. (1) Affiliation X, (2) Affiliation Y etc.
4. IMPORTANT – name of person presenting the work to be underlined.
5. Main Text – Times Roman, font size 11, Fully Justified
6. Total length: One side of A4
7. The abstract should be produced in Black and White only, with no figures or tables.

### **II. FOUR PAGE SHORT PAPER (FOR CD FORMAT PROCEEDING)**

1. The length of your complete short paper (including text, tables, figures and references) *should not exceed FOUR A4 pages (single sided).*
2. The text of paper must be produced in black and white but figures (if required) can be produced in colour.

3. Page margins should be set to 3cm for the left margin and the rest set to 2.5cm.
4. Use font Times Roman with size 10 for the main text and size 9 for the Abstract.
5. The title should be in uppercase **BOLD**, font size 10 and centred.
6. Authors with affiliations in font size 10, Centred. If more than one author then indicate the affiliation numerically e.g.  
A.N. Other(1), B. N. Other(2) etc.  
(1) Affiliation X, (2) Affiliation Y etc.
7. The Abstract should be no more than 150 words in font size 9, single spaced and fully justified.
8. The main text should be single spaced and subdivided appropriately with numbered section titles such as:

**ABSTRACT**  
**1. INTRODUCTION**  
**2. METHODOLOGY**  
**3. RESULTS AND DISCUSSION**  
**4. CONCLUSIONS**  
**5. ACKNOWLEDGEMENTS**  
**6. REFERENCES**

9. All main section titles should be in Bold uppercase with font size 10. Subsections should be in Title Case. Abstract should NOT be numbered. The text should be *fully justified* with all titles to run from the left. There should be ONE line space between sections and paragraphs. **DO NOT NUMBER THE PAGES.**
10. Tables and Figures  
Special care should be taken with the quality of figures. Grey scales, for example from model outputs, are not reproduced well if too many graduations are used. Colour figures can be included if required. Please use the highest resolution settings especially for figures. Also ensure that legends, labels and captions can be read clearly. Format of Tables – please use the following format in MS Word as shown below:

Table 1. Maximum hourly concentrations of air pollutants measured at three stations.

	PM <sub>10</sub> µg/m <sup>3</sup>	CO ppm	NO <sub>2</sub> Ppb
Station 1	75	15	203
Station 2	82	17	159
Station 3	51	13	131

Figures and Tables should be integrated into the text and placed appropriately.

11. References should be in font size 9 and placed alphabetically. Examples are given below:

1. Jacobson, M. Z. 1999. Fundamentals of Particulate Matter Modelling. Cambridge University Press, Cambridge.
2. Kukkonen, J., Härkönen, J., Karppinen, A., Pohjola, M., Pietarila, H., Koskentalo, T. 2001. A semi-empirical model for urban PM10 concentrations, and its evaluation against data from an urban measurement network. Atmos. Environ. 35, 4433-4442.
3. Sokhi, R. S., San Jose, R., Moussiopoulos, N. and Berkowicz, R. (ed). 2000. Urban Air Quality: Measurement, Modelling and Management. Kluwer Academic Publishers, The Netherlands.

### **SUBMISSION OF ABSTRACT AND SHORT PAPER**

Please submit your one page abstract (deadline July 10<sup>th</sup>, 2009) and the four page short paper (deadline August 10<sup>th</sup>, 2009) in *MS Word* format to [webiopatr.prj@vinca.rs](mailto:webiopatr.prj@vinca.rs) and/or [webiopatr.prj@vin.bg.ac.yu](mailto:webiopatr.prj@vin.bg.ac.yu) and include the words 'abstract submission' or 'short paper submission' in the email subject line.

### **SUBMISSION OF FULL PAPER FOR PUBLISHING IN CI&CEQ**

Please submit full paper for publishing in Chemical Industry & Chemical Engineering Quarterly, CI&CEQ, No 4, vol (15) 2009 and No 1, vol (16) 2010. Instruction for paper preparing and procedure of submitting are at the journal web page [http://www.ache.org.rs/CICEQ/Instruction\\_for\\_Authors.htm](http://www.ache.org.rs/CICEQ/Instruction_for_Authors.htm) (deadline September 10th, 2009).